![Wales Accord on the Sharing of Personal Information]

What Type of Agreement is Required?

This flow diagram will help organisations establish what type of data sharing agreement is required.

Please note, this document is meant as a guide and each organisation should take advice from Information Governance leads and DPO (or equivalent).

The need for a DPIA must be considered before drafting an agreement.

Glossary:

WASPI – Wales Accord on the Sharing of Personal Information
DPIA – Data Protection Impact Assessments
ISP – Information Sharing Protocol
DDA – Data Disclosure Agreement
JCA – Joint Controller Agreement
DPO – Data Protection Officer

You have identified the need to share information with other organisation(s)

↓ Yes

The information shared identifies individuals —No→ ISP / DDA / JCA / Data Processor Agreement not required

↓ Yes

The sharing will only be between Controllers —No→ Data Processor Agreements are a legal requirement between controllers and processors.

↓ Yes

The sharing is between Joint Controllers eg. organisations have joint access to systems / pool of data ←No— **Those involved in sharing are Controllers in their own right**

↓ Yes (from Joint Controllers box)

See JCA Checklist

↓ Yes (from Those involved...)

Sharing is a regular event —No→ ISP / DDA / JCA / Data Processor Agreement not required

↓ Yes

How is the information shared?

Reciprocal flow of information between multiple organisations for a specific purpose

One way flow of information for a specific purpose

←Yes— See Guide on the Development of an ISP

—Yes→ See Guide on the Development of a DDA